



Now Hiring: Substitute Teachers

Christian Heritage Classical School – Longview, TX

Overview:

Christian Heritage Classical School (CHCS) is looking for caring, Christ-centered substitute teachers to step in and support our students when their teachers are away. With clear lesson plans, a welcoming community, and strong leadership, you'll be well-equipped to create a positive and productive day of learning. By leading with kindness and consistency, you'll help us continue our mission of offering excellent, Christ-centered classical education that shapes students' hearts and minds for God's glory.

Key Responsibilities:

- Arrive on time and check in with the front office for classroom details
- Follow lesson plans left by the classroom teacher
- Uphold classroom procedures and behavioral expectations in line with our culture points
- Create a warm and respectful atmosphere where students remain engaged and productive
- Provide written feedback for the regular teacher at the end of the day
- Maintain confidentiality and appropriate boundaries in communication with parent
- Prioritize student safety and follow emergency protocols if needed

Expectations:

- Treat students with kindness, respect, and authority—shepherding their hearts while maintaining classroom order
- Be calm, composed, and proactive in addressing off-task behavior
- Engage students in learning and foster a smooth flow of the day
- Refer serious discipline issues to the principal and document as needed

Qualifications:

- Agreement with the CHCS Statement of Faith
- A love for the Lord and a desire to serve in a Christ-centered school
- A heart for children and a willingness to guide them academically and spiritually
- Strong communication skills and the ability to follow written plans
- Completion of MinistrySafe training (a one-hour online training provided by CHCS prior to subbing)
- Previous teaching or classroom experience is a plus

Schedule & Pay:

This is an on-call, part-time position based on teacher absences. Substitutes are contacted for both planned and unplanned needs. Substitute teachers are paid \$60/day or \$30/half day.

To apply, please complete our online application via the following link: [Substitute Teacher Application](#).